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Wittenberg University Department of Nursing Faculty Bylaws

Article I: Name

The name of this organization is Wittenberg University Department of Nursing Faculty Association,

hereafter des cri bed as Nursing Faculty Associ ati on.

Article II: Purpose

The purpos es of the Nursing Fac ulty As s oci ation are to:

a) Provide organizational

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c) Committee reports
d) Administrative reports
e) Unfinished business
f) New business
g) Announcements
h) Adjournment

Article VII: Voting

All full-time and adjunct members of the Nursing Faculty Association who are present at a meeting
have full voice and vote. A simple majority vote with a quorum present carries a motion.

Article VIII: Quorum

A quorum of the Nursing Faculty Association consists of a simple majority of the voting
membership.

Article IX: Standing Committees

The two standing committees of the Nursing Faculty Association are Curriculum Committee and
Program Evaluation Committee. Ad hoc committees may be appointed by the Chairperson for
specific and temporary purposes and dissolved following completion of those purposes. All full-time and adjunct nursing faculty members are eligible to serve on committees. Committee members
will serve 3 year terms with one-third of the members elected each year. Any committee meeting
may be attended by students and faculty unless confidential matters are discussed.

Curriculum Committee. This committee consists of 3 elected nursing faculty members and 2
elected students who have voice and vote. Functions include:
a) Reviewing the nursing curricula to ensure compliance with the:
1) Mission, vision, and goals of Wittenberg University
2) Ohio Board of Nursing requirements
3) Ohio Department of Higher Education
4) Higher Learning Commission (for new programs)
5) Commission on Collegiate Nursing Education (CCNE) standards for program
accreditation
5) Other national nursing standards as appropriate; e.g. AACN Essentials, INACSL, SHS,
QSEN, NOF
b) Approving recommendations for curricular change
c) Recommending revisions in curricula, philosophy and organizing framework
d) Recommending resource requirements for curricular implementation
e) Transmitting approved changes to the Nursing Faculty Association for information and,
where appropriate, for action
f) Establishing and disseminating to the Nursing Faculty the committee’s policies and
procedures for reviewing and revising curriculum
g) Reviewing and analyzing all curriculum-related data

Program Evaluation Committee. This committee consists of 3 elected nursing faculty members
and 2 elected students with voice and vote. Functions include:
a) Coordinating total program evaluation efforts within the program.

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b) Recommending policies and procedures regarding assessment, collection, and storage of
related materials
c) Developing, recommending, and evaluating instruments used for course and overall
program assessment
d) Overseeing implementation of the Systematic Evaluation Plan, including data collection,
feedback and analysis
e) Disseminating assessment results and making recommendations as needed to appropriate
groups and individuals
f) Reviewing and updating the Systematic Evaluation Plan
g) Making data-driven decisions about maintenance and improvements to the nursing
program
Article X. Amending Bylaws
Bylaws may be amended by written presentation of the proposed revisions to the nursing faculty at
a regular faculty meeting and ratified by a two-thirds majority vote of members attending the next
following regular business meeting. Any bylaws change will be effective at the beginning of the next
academic year unless otherwise stipulated.
6.22.15 ES
8.20.15 ES
8.24.15 ES
4.2.16 ES
9.17.18 ES changes be effective immediately rather than at the beginning of next year